



**TAVES**  
CONSUMER  
ELECTRONICS  
SHOW

Presented by  
**TOTEM**  
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**Hi-fi. Hi-tech. Hi, future.**  
October 28-30, 2016 Richmond Hill, Ontario.

## WHITE GLOVE DRAYAGE SERVICE

To provide a stress free experience to every exhibitor, TAVES offers a White Gloves Service for all goods coming into and leaving from the hotel. So relax and grab a coffee while our friendly staff move your boxes from the loading dock to your room and back from your room to the loading dock at the end of the show.

Please complete this form and email it to Adam Reynolds at [adamreynolds8@hotmail.com](mailto:adamreynolds8@hotmail.com) or call 905-598-3221 to speak with Adam to BOOK YOUR TIME.

**COST OF SERVICE: \$95 PER 48" x 48" SKID (maximum)**

**Load height restricted to a maximum of five feet. If goods exceed five feet in any one dimension, please call immediately. Goods cannot overhang the skid, due to the limitation of access to elevators, and various doorways.**

**ADDITIONAL SERVICES: Crates are accepted if they are within specifications of 48" X 48" skids. Oversized crates will be charged at the rate of \$150 per crate. Size and weight of crate must be pre-approved prior to shipping to confirm access to hotel and storage availability. Should hand-balming be required to move goods from the dock to the second floor, please book this requirement in advance to secure the required labour. Fee will be \$50 per hour per man, based on a minimum of a one hour booking per man.**

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

OFFICE PHONE: \_\_\_\_\_

CELL PHONE ONSITE: \_\_\_\_\_

EST. TOTAL  
48" X 48" SKIDS:

ROOM OR  
BOOTH #:

CREDIT CARD:

VISA

MC

AMEX

NAME ON CARD:

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CARD NUMBER:

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CARD MAILING ADDRESS:

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START DATE:

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EXPIRY DATE:

CVV CODE:

It is agreed and understood that any skids received that are accepted on the dock that are not secured with shrink-wrap are accepted at your own risk. PLEASE CONTACT YOUR INSURANCE PROVIDER TO MAKE SURE YOUR GOODS ARE COVERED. If you wish to purchase insurance specifically for this event, please contact: [www.exhibitorinsurance.com](http://www.exhibitorinsurance.com). Whether goods are shrink-wrapped or broken down, we will do our utmost to secure your goods; however you are required to carry your own insurance to cover all goods while in transport, at our receiving area, in transit to your room or booth, stored in the hotel for pick-up and in transit from your room or booth or storage back to the dock area and while in the staging area.

TAVES will have pallet jacks available to assist in off-loading trucks at the dock. We will also provide wheeled dollies to assist in moving freight from the dock to your area.

Any pallets received that are larger than standard 48" x 48" skids, will be broken down on the dock and reassembled on wheeled dollies for transport to your booth, suite or room at a an additional fee of **\$95 per non-uniform skid** accepted.

PLEASE CHECK BOX TO INDICATE ACCEPTANCE OF TERMS AND CONDITIONS.

I authorize TAVES to charge my credit card for the actual number of skids unloaded by our White Glove Service at the rate of \$95 per skid. I also authorize TAVES to charge my credit card at the additional rate of \$95 per oversized skid accepted that is required to be broken down on the dock and repacked on wheeled dollies. I also authorize TAVES to charge my credit card for the purchase of any skids that are provided for move-out at the cost of \$46 each. Crates that are accepted will be billed at \$150 each. It is also agreed that any additional charges for non-standard freight can be charged to your credit card with supporting documentation. All fees are subject to 13% HST. I am authorized to sign this request.

SIGNATURE:

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